

NOAA CIO Council Meeting
Minutes of Meeting
January 30, 2002

Attendees:

Bill Turnbull (Chair)	Joe Smith
Tom Pyke	John Villemarette
Robert Kidwell	Gary Falk
Gregory Bass	Nancy Huang
Larry Tyminski	Ira Grossman
Carl Staton	Linda Laboskie
Rob Mairs	Sue Kennedy
Hugh Johnson	Sylvia Graff
Christine McNerney	Sarah Maloney
Tom Murphy	Joe Gildark

Action Items:

1. Joe Smith - Will provide a writeup on issues concerning Calenders and will provide it to Bill before the next CIO council meeting.
2. Gary Falk - Deferred the Internet 2 presentation until the next meeting.
3. Ira Grossman - Deferred the Office Automation cost Analysis until the next meeting.
4. Gary Falk - Will present the Web casting presentation at the next meeting.

Handouts:

1. Agenda for Meeting
2. Remote Access Statement of the Problem
3. E Learning Status
4. IT Security awareness Week, OAR
5. Briefing on Corporate funding.

Discussion:

1. Introductory Remarks (Bill Turnbull)

Announced that Tom would be attending the meeting later in the day.

Discussed the strategy for reviewing major systems to begin with a half day technical briefing about one month before the actual submission. Resources are an issue and that the extra costs to

NOAA are still unknown. Bill said that he would send out a copy of the information he received to the members of the council.

Bill handed out a Corporate funding paper, updated to include IT Security costs. It addressed the key functions the OCIO performs, an overview of the budget, and identifies corporate assessments. Bill noted that funding for a full time CIO for NOAA would increase the budget. Bill also noted that corporate assessments would include telecommunications and IT Security, noting that telecommunications would include equipment inventory and future upgrades, Internet speed upgrade, and security software.

2. IT Strategic Plan - Bob stated that the department had sent out the request for the IT Plan and that he plans to submit the NOAA response to the Department in June, and that it would include IT budget initiatives. Bob will be sending a call in April requesting information on major systems, plans to have gathered all the information by May for the planned June submission.

3. NOAA Wide Calendar System - Carl still has questions concerning actual service from Sun and questions Sun's ability to deliver the product. Carl says that hardware alternatives include looking at a single server, costing about 235k versus a regional server approach (3 servers) costing an additional 273k. Many questions and comments were raised about whether to continue with Sun or cut our losses and move on to another vendor, etc. Joe Smith was asked to prepare a paper for Bill outlining the issues concerning the NOAA Wide Calendar.

4. Internet 2 - Gary - This discussion was deferred until the next meeting.

5. Remote Access Policy - Tom Murphy and Ira provided a handout and a viewgraph explaining our need to identify the problems of remote access including security requirements, infrastructure requirements, policy, education, and acceptable use.

Tom Pyke suggested that NOAA head up the effort at the Commerce level not just NOAA and have NOAA open up its working group to include members from other Commerce Bureaus. Tom wants the NOAA CIO council to develop policy at the Commerce level, have meetings here, and allow other Bureau members to attend and have input.

Bill asked the council for comments about the suggestion with several members responding.

Tom also said that GAO wants agencies to begin monitoring their systems to determine if users are using them appropriately.

Tom said that OMB is seeking agency funding for several "E" initiatives to include E-Travel, E- Clearance, and E-Training.

Tom also asked about NOAA reviewing the various ways it can request additional delegation authority from the Department. Bob will provide a write up proposing several ways that more authority may be given to NOAA.

6. E-Learning - Bob said that NOAA and the Department of Transportation has signed an MOA giving NOAA access to the services provided by the DOT/Transportation Virtual University. OFA has half of its staff enrolled and NESDIS has its entire staff enrolled.. The system will be ready for initial demonstrations in April.

7. Office Automation cost Analysis - Deferred until next meeting.